

ARCHULETA COUNTY AIRPORT ADVISORY COMMISSION

Minutes

Meeting Date: Thursday, April 21, 2011 3:00 p.m.

Chairman: Ralph Goulds

Members Present:

- √ Ralph Goulds
- √ Michael Arbuthnot
- Kate Alfred
- √ Jim Carey
- √ Lloyd Goheen
- David Lopez
- √ Doug Epps

Ex-officio Members Present:

- √ Bill McKown, Airport Manager
- Michael Whiting, County Commissioner
- Greg Schulte, County Administrator
- √ Chris Harker, AVJET

Location: Airport Terminal Conference Room.
Meeting was called to order by Chairman Ralph Goulds at 3:00 p.m.

Welcome to Guests – Diedra Fortier, Jim Lane, Curt Hannay, Jack Peck

Minutes of Previous Meeting -Minutes of our last meeting on March 17, 2011 approved.

Old Business

Executive Summaries

- **WEB Site**-The WEB site is currently up-to-date with many improvements. The WEB site will be maintained by a team consisting of Michael A., Bill M., and Kate A.
- **Business Plan Development**- Ralph G., Bill M., and Michael A. No changes at this time.
- **Justification Document**- This group has met four times at Boulder Coffee shop and is in the process of developing a Survey to present to the community to show why the airport is a good investment for the town of Pagosa and Archuleta County.
- **2011 Air Race**- Diedra Fortier presented the current status of Air Race plans. We are hoping for 30 – 40 participants in the race this year. We need at least 20 airplanes from outside of Pagosa to break even on air race expenses. SARL will insure the racers and the County will cover the Public event at the airport.
- **SFA Report**- There has been no changes.

New Business

- **CDC monitoring** - Kate A. wants to step down from this position so Ralph G. has volunteered to take her place.

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BoCC Reports and Updates:

- Greg Schulte sent a report that County assessed property values have been reduced by 25%.

Airport Manager

- **Conversion of files** – Office and hangar files have been put in order by Diedra F. and Kate A. The files will now be made into pdf files.
- **Pictometry CIP with ALP** – Bill M. presented a new program (www.pictometry.com) which may be very useful in the future for measuring, displaying and construction aids at the airport.
- **Crack Seal Project** - \$ 59,000 of unused CIP money will be used for crack sealing on the parking ramp, taxiways, and runway and as much more as the money will allow.
- **JVIATION Engineering** – is the new consulting firm.
- **Trash Disposal** – Prices have been increased. This will probably result in one of our two dumpsters being taken away.
- **AVGAS Fuel Tank Project** – The tank coating project will take 1 – 2 weeks to complete. The project will begin on June 1st. Pilots will be notified by NOTAM that AVGAS supply will be limited during this time and friends of the airport will be notified by email. Jim C. will also see if we can put a notice on the AOPA web site.
- **Personal Data** – Personal data of all airport hangar owners will not be released without the permission of that person.
- **Airport Parking Policy** – The airport has purchased a paint striping machine and a traffic line will be made around the aircraft ramp. All vehicles will stay within this marked area.
- **Snow Removal Contract** – Equipment needed for this project is 2 snow blowers, 2 snowplows and 1 front end loader. We will try to keep the snow blower operations in-house to prevent inexperienced operators from running them.

FBO Manager

- No report

County Committee Meetings

- CoC met on April 20th. Lloyd G. represented the AAC.
- CDC – As reported above, Ralph G. will represent the AAC at their meetings. Michael Whiting will take former Commissioner John Ranson's place on this team.
- TTC meeting has been deferred.
- C₃ – No meeting yet planned for May.

Other Business

- Taxiway "B" should be considered a Commercial taxiway when Tim and Kate get their Repair Station License.
- Time, date and location if next AAC meeting - - Thursday, May 19, 2011.

With no further business it was moved, seconded and unanimously approved to adjourn the meeting at 4:22 pm.

Lloyd Goheen, Secretary